

Bolivar Peninsula Special Utility District  
Minutes of the Regular Meeting June 8, 2010

**Directors Present**

George Strong, Vice President  
Hollis Gassen  
Brad Vratis  
Dennis Stafford  
Jack Blume  
Roger Welch

**Staff Present**

Jo E. Ball, General Mgr.  
Barbara Cowie, Office Mgr.  
Clifford Howard, Systems Mgr.  
Kenney Strimple, Plant Mgr.

**Others Present**

Jack Haigh  
Chris Makin

**Item #1 Call to Order:** Vice President, George Strong declared a quorum present and called the meeting to order at 6:02 p.m.

**Item #2 Pledge and Moment of Silence:** The Pledge of Allegiance was cited by all present and a moment of silence was observed.

**Item #3 Approval of May 11, 2010 Minutes:** **Mr. Gassen made a motion to approve the minutes of the May 11, 2010 meeting with a correction to the spelling of his name. Mr. Stafford seconded the motion. Motion passed. (Unanimous)**

**Item #4 Public Comments:** Chris Makin said Mr. Ball and Attorney Goodson had asked her to give the Board a list of subdivisions that are currently being served by Bolivar Utility Services. The subdivisions served by Bolivar Utility Services are Biscayne 1 &2, Laguna Harbor, Audubon Village, Holiday Shores, Cloon 1, Crenshaw Beach, Driftwood, Emerald Beach 1, Gulf Shores, Sandy Shores, Singing Sands, Holiday Beach, Stingaree Cove, Ramada, Emerald Beach 2, Gulf Cedar, Noisy Waves, Dunes, Crennland, Cloon 4, Pearl Beach, Tidelands, J & S Beach, Live Oak Ridge and Copacabana. Ms. Makin said she will update the Board each month by sending a report to Mr. Ball of any additional subdivisions that have been added.

**Item #5 Committee Reports:** Mr. Blume reported that the Audit & Finance Committee had met to review the check registers, invoices, and back statements for May and found that all was in order. Mr. Stafford gave the Board a corrected copy of the 2009 District Financial Audit. Mr. Stafford stated that the only corrections that had been made were a few type- o corrections.

**Item #6 Manager's Report:** Mr. Ball stated that he had spoken with the Audit & Finance Committee about looking at where the budget stands to date. He reported that at the end of May the total number of connections is 2,980. The District water loss for this month is 26%. Mr. Ball said that a meter was found stuck at one of the nurseries. The meter that was ordered to help locate leaks hasn't arrived but we should receive the meter soon. The District received \$600,000.00 from FEMA for the Force Labor PW and we received additional funds of \$210,000.00 but we are not sure of the breakdown until we get documentation from the State. Mr. Ball said he felt we should invest around \$500,000.00 of this money in the investment account until these funds are needed. We did receive an email update from Don Wood, District Public Adjuster and his email is included in your package. He was unable to attend this month's meeting but he will be here next month to give an update. The District has advertised for bids on the new District Office Project. The bids should be received by Grew Lewis, Lewis Designs, by July 9<sup>th</sup> at 1:00 p.m. and then the bids will come to the July 13<sup>th</sup> Board Meeting for the Board's approval.

**Item #7 Approve TRWA Conference Attendance:** **Mr. Gassen made a motion to approve attendance to the Texas Rural Water Association's District Conference in Horseshoe Bay September 2-3, 2010. Mr. Stafford seconded the motion. Motion passed. (Unanimous)**

**Item #8 Update from District Engineer:** Rick Bourque was unable to attend this meeting he will be at the July meeting to give an update on the Wastewater Study.

Item #9 Executive Session: The Board entered into executive session to meet with the District's Attorney at 6:30 p.m.

Item #10 Reconvened into Open Session: The Board reconvened into open session at 7:40 p.m.

Item #11 Action regarding Executive Session: Vice President George Strong said meetings had taken place between Bolivar Utility Service, District's General Manager and the District's Attorney. All have agreed to work together to take care of some issues between the sewer pipe and the water lines. This will be addressed at the next monthly meeting.

Item #12 Director's Comments: Mr. Strong asked about the Directors Election. Mr. Ball said at the July meeting he will provide some kind of time line for the 2010 Director's Election. Another item for next month's agenda will be to look at revising the 2010 District's Budget. The District Office project will be on the agenda to award contract for the construction. Also, the District's Public Adjuster and the District's Engineer will give an update at the July meeting.

Item #13 Set Date for Next Meeting: The next regular meeting was set for July 13, 2010.

Item #14 Adjournment: Mr. Stafford made a motion to adjourn the meeting at 7:44 p.m. Mr. Gassen seconded the motion. Motion passed (Unanimous)

#### CERTIFICATION

I, the undersigned do certify the above to be a true and correct record of the meeting of the Board of Directors of the Bolivar Peninsula special utility District, June 8, 2010.

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Hollis Gassen, Board of Director