

Bolivar Peninsula Special Utility District
Minutes of the Regular Meeting March 9, 2010

Directors Present

Lynette Johnson-Hardcastle, President
George Strong, Vice President
Vicki Cartwright, Secretary
Al Altemus, Treasurer
Hollis Gassen
Jack Blume
Dennis Stafford
Larry Webb

Staff Present

Barbara Cowie, Office Mgr.
Clifford Howard, Plant Mgr.
Kenneth Strimple, Field Mgr.

Others Present

Guy Goodson
Mr. & Mrs. Don Woods
Mike Fournier
Lamont Meaux
Darlene Nelson
Don Fluery
Herb Hool

Item #1 Call to Order: President Johnson-Hardcastle declared a quorum present and called the meeting to order at 6:05 p.m.

Item #2 Pledge and Moment of Silence: The Pledge of Allegiance was cited by all present and a moment of silence was observed.

Item #3 Approval of February 9, 2010 Minutes: **Mr. Gasson made a motion to approve the minutes of the February 9, 2010 meeting. Mr. Strong seconded the motion. Motion passed. (Unanimous)**

Item #4 Public Comments: No Public Comments.

Item #6 Committee Reports:

Audit & Finance: Mr. Blume reported that the Audit and Finance Committee had met and reviewed the check registers, invoices, and bank statements for February and found that all was in order.

Personnel & Policy: Mr. Gasson reported that the committee had several meetings. The District received thirty three resumes for the General Manager position. The committee broke this down to nine that were selected for review and from that nine the committee extended an invitation to interview to four of the applicants. The interview process took place the 20th of February. Mr. Gassen said he would give further information under the Executive Session.

Item #7 Manger's Report: It was noted that the District's water loss was down to 1.28%. Ms. Cowie advised the Board that no FEMA or insurance payments were received this month. Mr. Strimple reported that the field crew had made setting services and installing meters a priority and he stated that the only outstanding meters still to be installed are the few that still have not been located.

Item #8 AMR Meters Presentation: Mr. Mike Fournier, with Double Eagle Meter Information Systems gave a presentation on automatic meter reading systems. Mr. Fournier explained that there are two types of systems. The different systems are a Drive-by AMR system and the other is a Fixed-base system. There is a pilot package program that can be purchased for \$4,995.00. This package would consist of 25 multijet meters with Tesla RF AMR units mounted integrally (under the glass). Also included is one mini laptop including software with GPS and associated cables, one mobile data collector unit transceiver, one asset manager software and two days of set up and training. This pilot package would allow the District to put in an AMR Drive-by system on a cost effective basis to see if this would work for the District. The Board thanked Mr. Fournier for coming and presenting this information.

Item #5 Public Adjuster Update: Mr. Don Woods, with Sun Coast Claims Inc., explained to the Board that it looks like the District will receive \$193,000.00 for wind damage. He also said that if the Board will sign a final release they will give the District an additional \$10,000.00. Mr. Stafford asked would there be a problem with the second carrier by signing this release. Mr. Woods told the Board he would speak with Texas Municipal League to see if this could cause a problem. Mr. Woods said he would go back and try to get the \$203,000.00 without signing this release. He told the Board that it looks like flood is done except

for 20,000 to 40,000 that should settle in the next few days. Mr. Woods said that the District should also get something in writing from the Galveston building department stating that the office building must be elevated. In Mr. Wood's final comments he stated that Sun Coast Claims' strategy for moving forward is to complete and submit all wind proofs of loss with the wind carrier, prepare excess carrier claim documents, submit claim to TML, meet and review excess carrier claims with carrier and to settle excess claims. This item will be on a future agenda for final action.

Item #9 Executive Session: The Board entered into executive session to deliberate employment of the District General Manager at 7:40 p.m.

Item #10 Reconvene into Open Session: The Board reconvened into open session at 8:10 p.m.

Item #11 Action regarding Executive Session: **Mr. Gassen made a motion to extend an offer to Mr. Jody Ball with the compensation package agreed upon by the Board of Directors. Mr. Stafford seconded the motion. Motion passed. (Unanimous)**

Item #12 Director's Comments: Mr. Stafford said he would like to have an item on the next month agenda to review and approve the District Investment Policy. Mr. Stafford also stated that the District Auditor would have the 2009 Audit ready to present to the Board at the April Board meeting.

Item #13 Set the Date for Next Meeting: The date for the next regular meeting is April 13, 2010.

Item #14 Adjournment: **Mr. Altemus made a motion to adjourn at 8:15p.m. Mr. Stafford seconded the motion. Motion passed. (Unanimous)**

CERTIFICATION

I, the undersigned, do certify the above to be a true and correct record of the meeting of the Board of Directors of the Bolivar Peninsula Special Utility District, March 9, 2010.

Vicki Cartwright, Secretary