

Bolivar Peninsula Special Utility District
Minutes of the Regular Meeting May 11, 2010

Directors Present

Lynette Johnson-Hardcastle, President
George Strong, Vice President
Al Altemus, Treasurer
Hollis Gassen
Dennis Stafford
Larry Webb
Roger Welch

Staff Present

Jo E. Ball, General Mgr.
Barbara Cowie, Office Mgr.
Clifford Howard, Plant Mgr.

Others Present

Gina Leal
Chris Makin
Darla Redwine
Darlene Nelson
Jack Haigh

Item #1 Call to Order: President Johnson-Hardcastle declared a quorum present and called the meeting to order at 6:02 p.m.

Item #2 Pledge and Moment of Silence: The Pledge of Allegiance was cited by all present and a moment of silence was observed.

Item #3 Approval of April 14, 2010 Minutes: **Mr. Altemus made a motion to approve the minutes of the April 14, 2010 meeting. Mr. Gassen seconded the motion. Motion passed. (Unanimous)**

Item #4 Public Comments: Ms. Darla Redwine read a letter to the Board asking the Board to consider waving her reinstatement fee of \$450.00. Mr. Strong stated the District Policy for reinstatement fees to Ms. Redwine. The District Policy states that a \$450.00 reinstatement fee is required for any service that has been inactive for over 90 days. Mr. Strong stated that the Texas Water Development Board had required the District to have this fee in place.

Item #5 Committee Reports:

Audit & Finance: Mr. Stafford reported that the Audit and Finance Committee had met and reviewed the check registers, invoices, and bank statements for April and found that all was in order.

Item #6 Manager's Report: Mr. Ball stated the number of active services at the end of April were 2921. He said the total had increased by 60 from the March total. The number of leaks has dropped and the District water loss is down 49%. He said that the District has a meter that can be placed on the waterlines which can be moved along the lines to try and isolate where the District may be losing water. We received \$54,660.19 from FEMA however we had to return \$13,215.60 back to FEMA because they had duplicated a PW and the District had already received the funds from the other PW. The preconstruction meeting was held for the tank rehabilitation project and the contract has a completion date of October 10, 2010. We received notice from the State and from FEMA that District Office can proceed. Greg Lewis, Lewis Designs, said he should have all his documents completed in time for the District to advertise for the District Office Construction Project on Friday, May 23, 2010. The Board stated they would like to have some assurance from FEMA that they will fund the construction prior to going out for bids.

Item #7 Approve Truck Purchase: **Mr. Altemus made a motion to approve the purchase of a District truck from Philpott Motor Company for \$26,630.58. Mr. Webb seconded the motion. Motion passed. (Unanimous) Mr. Altemus made a motion to authorize the General Manager to sign the purchase documents and Mr. Strong seconded the motion. Motion passed. (Unanimous)**

Item #8 Approve 1st Quarter Investment Report: **Mr. Gassen made a motion to approve the First Quarter Investment Report. Mr. Altemus seconded the motion. Motion passed. (Unanimous)**

Item #9 Approve Attendance to TRWA Conference: **Mr. Strong made a motion to approve attendance to the Texas Rural Water Association Technical Conference in Galveston July 14-15, 2010. Mr. Altemus seconded the motion. Motion passed. (Unanimous)**

Item #10 Directors Comments: Mr. Gassen said he would like for the District's Water Loss to remain on the next month agenda. The Board also would like an insurance update from District's Public Adjuster Don Wood.

Item #11 Set the Date for Next Meeting: The next regular meeting was set for June 8, 2010.

Item #12 Adjournment: **Mr. Gassen made a motion to adjourn the meeting at 6:45 p.m. Mr. Stafford seconded the motion. Motion passed. (Unanimous)**

CERTIFICATION

I, the undersigned do certify the above to be a true and correct record of the meeting of the Board of Directors of the Bolivar Peninsula special utility District, May 11, 2010.

George Strong, Vice President