

Bolivar Peninsula Special Utility District  
Minutes of the Regular Meeting September 8, 2009

**Directors Present**

Lynette Johnson-Hardcastle, President  
George Strong, Vice President  
Vicki Cartwright, Secretary  
Al Altemus, Treasurer  
Dennis Stafford  
Hollis Gassen  
Mary Ellen Smith

**Staff Present**

Barbara Cowie, Office Mgr.  
Clifford Howard, Plant Mgr.  
Kenny Strimple, Field Mg.

**Others Present**

Rick Bourque  
Guy Goodson  
Chris Makin  
Darlene Leal  
Auton Nelsen

**Item #1 Call to Order:** President Johnson-Hardcastle declared a quorum present and called the meeting to order at 6:02 p.m.

**Item #2 Pledge and Moment of Silence:** The Pledge of Allegiance was cited by all present and a moment of silence was observed.

**Item #3 Minutes:** Mr. Strong made a correction to the minutes. The minutes state that Mr. Strong seconded the motion on item #16 but Mr. Altemus was the one to second the motion. **Mr. Strong made a motion to approve the August 18, 2009 minutes with the above correction. Mr. Altemus seconded the motion. Motion passed. (Unanimous)**

**Item #4 Public Comments:** There were no public comments.

**Item #5 Committee Reports:** Mr. Stafford reported that the Audit and Finance Committee met and reviewed the check registers, invoices, and bank statements for August and found that all was in order.

**Item #6 Manager's Reports:** The manager's report was presented and the following items were discussed.

\*System Operational Report and Director's Report

\*Trial Balance, Comparative Budget Report, and Account Balance Summary List.

\*Report on FEMA reimbursement issues and payments received for facilities and infrastructure damaged by Hurricane Ike.

\*Report on insurance payments received for facilities damaged by Hurricane Ike.

Mr. Strong stated he would like to have Mr. Hall with Lower Neches Valley Authority present their 2010 Budget at the next Board meeting. Mr. Strong also requested that Mr. Johnson with Carl Griffith & Associates, Inc. attend the next Board meeting to report on his search for available grant funds.

**Item #7 Texas Environmental Excellence Award:** **Mr. Strong made a motion to apply for the Texas Environmental Excellence Award for the S.U.D. and for the former General Manager. Ms. Smith seconded the motion. Motion passed. (Unanimous)**

**Item #8 Bid on 1984 Case Backhoe:** This item was tabled.

**Item #9 Salvage of Office Building Materials:** **Ms. Smith made a motion to allow District employees after they sign a release to salvage building materials on their off time from the old office building with no use of District equipment and to allow them to keep the salvage materials for their own personal use. Mr. Altemus seconded the motion. Motion passed. Ms. Cartwright and Mr. Strong voted No.**

**Item #10 Water Agreement for Peninsula 19:** **Ms. Smith made a motion to approve a water service agreement for the Peninsula 19 development. Mr. Strong seconded the motion. Motion passed. (Unanimous)**

Item #11 Report from Schaumburg & Polk: Mr. Bourque said the new Bolivar elevated tank has been filled, the electricity is now up and running at the Singing Sands plant and the ground storage tank at Singing Sands is being cleaned and should be filled and back into operation very soon.

Item #12 & #13 Report from Legal Counsel: Mr. Goodson said he had spoke with the Texas Water Development Board and they told him they will try to have the reinstatement letter to the District by the end of next week. Mr. Goodson said we need to have the reinstatement completed prior to the February 2010 bond payments.

Item #14 Director's Comments: Ms. Smith asked when the Board was going to pursue replacing the District's General Manager? President Johnson-Hardcastle said she would like to have the two appointed position filled on the Board and to wait until after the November election. She said the position should be filled by the beginning of 2010.

Item #15 Next Meeting: The next regular meeting was set for Tuesday, October 13, 2009.

Item #16 Adjournment: **Mr. Altemus made a motion to adjourn at 7:02 p.m. Ms. Cartwright seconded the motion. Motion passed. (Unanimous)**

#### CERTIFICATION

I, the undersigned, do certify the above to be a true and correct record of the meeting of the Board of Directors of the Bolivar Peninsula Special Utility District, September 8, 2009.

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Vicki Cartwright, Secretary